



**Office of the Secretary of the Commonwealth  
Restoration of Civil Rights Contact Form**

Legal Name: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Name When Convicted: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number (if available): \_\_\_\_\_ Email (if available): \_\_\_\_\_

Please indicate the court in which you were convicted (circle all that apply):

Virginia Circuit Court          Federal Court (indicate district, if known) \_\_\_\_\_

I meet the following criteria and am eligible for restoration of civil rights:

- \_\_\_\_\_ Have been convicted of a non-violent felony in a Virginia court or in a U.S. District Court
- \_\_\_\_\_ Have completed serving the prison sentence and been released from supervised probation or parole; and
- \_\_\_\_\_ Have no pending felony charges

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This form is for use by persons who have lost their civil rights due to a non-violent felony conviction. Persons who have been convicted of any violent offense, any crime involving children, or any election law offense must fill out an application. Call 1-855-575-9177 or go online to [www.commonwealth.virginia.gov/ror](http://www.commonwealth.virginia.gov/ror) to get the appropriate form.

The civil rights restored through this process include the rights to:

- Register to vote
- Hold public office
- Serve on a jury
- Serve as a notary public

The restoration of rights does not restore the right to possess a firearm. You must petition the appropriate circuit court pursuant to Va. Code §18.2-308.2. This is not a pardon nor does it expunge a criminal conviction.

The Secretary of the Commonwealth will request a copy of your Virginia criminal record. If you have a letter from your Probation or Parole officer/office outlining your period of supervision, please mail it in with this form to help expedite the processing of your request. Otherwise, the Secretary of the Commonwealth will request this information on your behalf.

If you have any questions about the Restoration of Rights process,  
Please visit [www.commonwealth.virginia.gov/ror](http://www.commonwealth.virginia.gov/ror) or call 1-855-575-9177.

**Please complete the top portion of this form and return via mail to:**

**Secretary of the Commonwealth  
Restoration of Rights Division  
P.O. Box 2454  
Richmond, VA 23218**